



USTA/VIRGINIA TENNIS
2011-2012
VOLUNTEER APPLICATION FORM FOR COMMITTEES

Name: _____
USTA # _____
Address: _____

Email: _____
Phone: (h) _____
Phone: (w) _____ (c) _____

I am applying to volunteer as:
 Committee Chair
 Committee Member

For the _____ committee.

- ◆ **Nominating Committee:** On the even numbered year, the Nominating Committee will submit to the Secretary and copy the Board of Directors the slate of officers to be placed in nomination for election to the Board of Directors at the next USTA/VT Annual Meeting. The Executive Director is the liaison to this committee.
- ◆ **Budget and Finance Committee:** The committee prepares the budget each year for the Board of Directors approval, reviews and makes recommendations on the accounting status periodically and addresses operational cost issues. The Treasurer shall be the committee chairperson.
- ◆ **Community Tennis Committee:** This committee focuses on many aspects of Community Tennis to increase tennis participation at the grassroots level. The committee includes the follow program areas: **Community Tennis Associations, NJTL's, Schools, Tennis on Campus, Adaptive Tennis, Wheelchair, Multicultural Initiative, Tennis In The Parks, Recreational Coaches Workshops, Military Initiative, Marketing and Membership, and Grants and Scholarships.** This Chairperson represents VT on the USTA/MAS Community Tennis Committee.
- ◆ **Jr. Team Tennis Committee:** The Junior Team Tennis Subcommittee oversees Junior Team Tennis which includes: 10 & under, 12 & under, 14 & under and 18 & under Divisions (including both intermediate and advanced divisions). The committee seeks to provide opportunities to increase participation through program development.
- ◆ **Grievance, Constitution, & Rules Committee:** The Grievance Committee shall consist of a Chairperson (voting), the Legal Counsel and other members as the President may appoint. In fulfilling its scope of authority the Grievance Committee shall (i) enforce USTA National, Mid-Atlantic Section and VT Constitutions, Bylaws, Rules and Regulations, Standing Orders, Standards of Conduct (in order of precedence), fair play and good sportsmanship. The committee shall make recommendations to the Board of Directors regarding necessary changes to these documents; changes are reported to the Executive Committee. Appeals from committee decisions will be directed to the BOD. Chairperson serves as the VT representative on the USTA/MAS Grievance, Constitution and Rules Committee.
- ◆ **USTA League Tennis Committee:** This committee oversees the USTA Tennis Leagues which include Adult, Mixed, Senior, Senior Mixed, Super Senior, and non-sectional National Tennis Leagues (Commonwealth, Combo and other Leagues). Some of the goals include increasing participation and providing opportunities for participants to relay their concerns and help the USTA/VA staff improve the administration of the program. This chairperson may represent VT on the USTA/MAS Leagues Committee.

- ◆ **League Review Committee:** This committee shall review proposals and deny/approve new leagues; review yearly Area League Coordinator agreements/contracts with corresponding recommendations to the Board of Directors. This committee shall also hear grievances pertaining to the Area League Coordinators.
- ◆ **Officials Committee:** The Officials Committee shall consist of a Chair, appointed by the President and one representative from each of the four regional officials associations (Northern-NOVATOA, Central-GRATUA, Southeastern-SVTUA, Western-WVTOA), appointed by the officials in that region. All members of the committee must be USTA certified officials, with the exception of the board and staff liaison. The committee assists USTA/VT, member organizations and tournament directors of sanctioned tournaments by recommending and/or obtaining referees and officials. The committee recommends Referee's for the District and Sectional league events to USTA/VT and USTA/MAS. The committee assists the USTA/MAS Chair in determining district and regional needs. The committee may be asked to assist in the organization training and qualification programs and clinics for officials. This committee is a grievance body for concerns brought by or about an official regarding officiating activities including complaints about officials, the selection and assignment of officials, violations of the Umpires' Code of Conduct, etc.
- ◆ **Adult Tournament Committee:** The Adult Tournament Committee oversees schedule conflicts for tournaments, ranking requirements, ranking and qualification systems, and "trouble-shoots" issues. This committee shall have a Wheelchair Tennis Subcommittee to help form and aid Wheelchair Tennis programs in Virginia. This Committee shall appoint a VT representative to the USTA/MAS Adult Tournament Committees.
- ◆ **Junior Tournament Committee:** The Junior Tournament Committee oversees schedule conflicts for tournaments, ranking requirements, ranking systems, and "trouble-shoots" issues. This committee shall appoint a VT Representative to the USTA/MAS Junior Tournament Committees
- ◆ **Long Range Planning:** This committee shall consist of a chairperson and other members as the President shall appoint. It shall be responsible for the creation, implementation and evaluation of a 3-5 year strategic plan. The purpose of this committee is to develop long range goals relative to District, Section, and National objectives and priorities.

At least one staff member shall be assigned to each committee to serve as a non-voting member. They will participate in all discussions and offer opinions to assist the committee in the performance of its duties.

The Executive Director shall serve as the staff representative on the Nominating Committee and the Long Range Planning Committee and shall assign staff members to other committees as deemed appropriate. USTA/Virginia Tennis Standing Orders Article IV.

Committee positions are for two-year terms. Each committee may have sub committees for specific programs and events. The Board of Directors may assign a board liaison to each committee. The President appoints the Committee Chair(s) and their members with the advice and consent of the Board of Directors.

Please describe below (or attach) your involvement in tennis related activities:

Volunteer's Signature: _____ Date: _____

Please mail or fax by **November 15, 2010** to:

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